

## SISTEMA UNIFICADO DE APERTURA DE EMPRESAS (SUAЕ) Unified System for Opening Businesses.

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*The SUAЕ is a one-stop shop for opening businesses, formalizing activities and immigration.*

***Documents required to open a company are:***

- *SUAЕ Form No. 2. This is an affidavit and requires the signature of the legal representative of the company.*
- *Deed of the Company.*
- *2 (two) certified copies of the Deed of the Company.*
- *1 (one) certified copy of the identity document of the current legal representative.*
- *1 (one) copy of identity card of the current partners.*
- *1 (one) copy of contract of rental or real-estate tax ticket or copy of water bill, electricity or telephone.*
- *Payment of fees for legal services and register (takes place in the office of SUAЕ). This document was delivered to the SUAЕ to pay the fee.*

*The forms, the explanation for the notary and the tax to pay are in SUAЕ page:  
[www.suae.gov.py](http://www.suae.gov.py)*

Foreigners who are not part of the directory can open a company with their national document. But foreigners who will be part of the directory must have permanent residence card, according to the law 978/96.

The migration procedure can be initiated in the SUAЕ. The immigration formalities are done personally.

The requirements for the card are:

- Identity Documents: Passport or Identification card from the Country of origin;
- Police and / or Judicial Certificate (since age 14) from the country of origin or residence of the last 5 (five) years;
- Birth Certificate.

- Police and / or Judicial Certificate (since age 14) from the country of origin or residence of the last 5 (five) years;
- Marriage or Divorce Sentence;
- Health Certificate of not having infectious diseases;
- Certificate of Residence in Paraguay;
- Consular Visa, for countries that are required with its authentication by the Foreign Affairs Minister;
- Two passport photography's;

To form a society it requires at least 2 partners. There is no minimum capital. Although the employer is able to open the society with a power of attorney, he would have to make the permanent residence card personally in order to get the dividends, according to migration law.

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*Adress: Cap. Villamayor c/ Del Puerto (al Costado de la municipalidad de Asunción)  
Monday to Friday from 07:00 to 13:00 hs. Tel. (+595) 21 525-885.*

[www.suae.gov.py](http://www.suae.gov.py)

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